



Dripping Springs Middle School Band Handbook

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The Dripping Springs Middle School Band is an active and very prestigious organization, which has set very high standards of excellence. These can only be maintained when each member resolves to do his or her best to constantly improve. Participation in band provides a richly rewarding activity in terms of fellowship, healthful recreation, and personal gratification. Members of the band organization are proud to be a part of a superior program. The band hopes to make the student body, faculty, and administration of Dripping Springs Middle School equally proud of the program. It is with this spirit that another exciting school year begins.

In order to maintain a high standard of excellence in the Dripping Springs Middle School Band, it is necessary that the members and parents acquaint themselves with the regulations, procedures, and traditions of the band program.

The purpose of this handbook is to outline the guidelines and expectations for making this year a success for all involved, and to serve as a guide and resource for students and parents. **Both students and their parents should take the time to thoroughly read this handbook.** Upon completion, the contract that was distributed to your student during class (or downloaded from our web site) should be signed and returned to school, indicating your understanding of these guidelines and expectations.

Contact Information

This booklet will help to answer many questions regarding policies and regulations. Whenever a question arises, consult this booklet. If unable to find the answer, consult one of the band directors. They are here for the education of all DSMS students and are willing to help in any way possible. Their conference time is 12:04 pm -12:39 pm. Please call to schedule a conference whenever needed.

Website: <http://www.dsbands.org/ms>

Conference: 12:04pm-12:39pm M-F

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Band Participation

In order to maintain your skills as a musician, participation in band each and every semester is required. In other words, students not enrolled in band for one semester or more, may not rejoin. In addition, students who do not complete all of the benchmarks in a year will not be eligible to continue participation in band.

Band Placement Process

All members of the Middle School band program are assigned to one of four band classes which meet as academic classes. Sixth grade band students are assigned to the Beginning Band. Seventh and eighth grade band students are assigned through audition to one of three band classes: Concert Band, Symphonic Band, or Wind Ensemble. Auditions are held at the end of each school year. Placement in classes is determined by a combination of the single audition and a student's eligibility status for the year prior. No consideration is given for grade level or previous band placement. All results are final. Balanced instrumentation within each band is an integral part of the selection process.

Band Classes: Sixth Graders

BEGINNING BAND

Sixth graders will be assigned to the Beginning Band. The primary objective of the Beginning Band is preparation for the Wind Ensemble, Symphonic, and Concert bands. Each student will provide his/her own instrument, except in the case of a student playing very large or expensive instruments such as euphonium, tuba, or french horn. As long as inventory lasts, the school will provide these instruments. The Beginning band performs at several concerts, and the Schlitterbahn Concert. Students will also be required to perform at the Solo and Ensemble Contest. It is generally better to start in the sixth grade as students who start later have difficulty catching up for the remainder of their musical career.

Uniform: Nice Dress Clothes within school dress code for all performances. Dresses or skirt and blouse for girls; slacks, shirt with a collar, and a tie for guys; dress shoes for both. NO DENIM, TENNIS SHOES, SHORTS, SANDALS, or TSHIRTS.

Book: *Textbooks per section will be distributed by the band directors*

If student's damage or lose materials given to them by the school or directors, students will pay for replacement costs. For instance, the cost to replace lost binders of music is \$5.

Full Band Rehearsals: One after school rehearsal per concert will be held for all Beginning band students. Attendance is absolutely required. All rehearsals will be graded. It is the student's responsibility to arrange transportation, etc. If a rehearsal outside regular school hours needs to be made up due to an excused absence, it must be completed within one week of the missed rehearsal.



Band Classes: Seventh and Eighth Graders

Seventh and eighth graders will be assigned to either the Concert Band, Symphonic Band, or Wind Ensemble. Instrumentation is limited to those who show advanced performance abilities and superior attitudes. Members of each of the bands are selected by audition, completion of six-week benchmarks, and eligibility.

Uniform: DSMS Band Shirt (\$12-\$14)
Solid black dress pants or skirt, solid black socks and shoes
Black Wing tip tux shirt (ordered through the school \$15-20)
Flip folder and Lyre (not all instruments require a lyre, ask your band director)

Textbook: Packet of band music, warm-ups, flow studies, etc. will be provided

If student's damage or lose materials given to them by the school or directors, students will pay for replacement costs. For instance, the cost to replace lost binders of music is \$5.

CONCERT BAND

The Concert Band is an advanced performing group with preparation for Symphonic Band and the High School band as a primary objective. Students will perform at concerts and contests throughout the school year. Rehearsals and sectionals are required before and after school during certain periods of the school year. Students will also be required to perform at the Solo and Ensemble Contest. Students may be moved during the school year to Symphonic band at the directors' discretion regardless of audition.

SYMPHONIC BAND

The Symphonic Band is an advanced performing group with preparation for the high school band program as a primary objective. Students will perform at concerts and contests throughout the school year. Rehearsals and sectionals are required before and after school during certain periods of the school year. Students will also be required to perform at the Solo and Ensemble Contest. Students may be moved during the school year to Concert band at the directors' discretion regardless of audition.

WIND ENSEMBLE

The Wind Ensemble is an advanced performing group with preparation for the high school band program as a primary objective. Students will perform at concerts and contests throughout the school year. Rehearsals and sectionals are required before and after school beyond what is expected of Symphonic and Concert bands. Students will be required to perform at the Solo and Ensemble Contest and All-District Band auditions. Instrumentation is limited to those who show extremely advanced performance abilities and superior attitudes. Students may be moved during the school year to Symphonic or Concert band at the directors' discretion regardless of audition.

Sectional and Full Band Rehearsals: Wind Ensemble, Symphonic, and Concert Band students will be required to attend a sectional rehearsal one day a week either before or after school. In the weeks before UIL Concert Contest, both groups will hold full band rehearsals after school twice a week, and before school once a week. Attendance is absolutely required. All rehearsals will be graded. It is the student's responsibility to arrange transportation, etc. If a rehearsal outside regular school hours needs to be made up due to an excused absence, it must be completed within one week of the missed rehearsal. Students who have attendance problems will be assigned to a non-performing group.



Band Classes: Non-Performing

INSTRUMENTAL TECHNIQUES

Instrumental Techniques is a non-performing class designed to continue the musical growth of its members. Students who are unable to meet benchmarks for any grading period will be placed in this class for assistance and extra instruction in completing objectives. Once students have demonstrated mastery of benchmarks, they will be moved back to a performing class at the beginning of the next six weeks.

Band Hall CODE OF CONDUCT

1. Come into the band hall quietly. Be in your seat with your materials ready for class promptly.
2. If you have a question, raise your hand.
3. Only play your instrument when instructed to do so.
4. Absolutely no food, drinks, candy, or gum are allowed in the band hall.
5. Respect the teacher or other students when they are talking.
6. Respect each other's rights and property.
7. Act sensibly and responsibly when in the band hall.
8. Stay in the band hall until dismissed by the teacher.

CONSEQUENCES: Each misbehavior will be dealt with on an individual basis depending on the severity of the offense.

Band Hall Hours

Students are encouraged to use the band hall before and after school for practice. The band hall will open at 8:30 am Monday, Tuesday, Wednesday, Thursday, and Friday. We will close by 4:45 pm Monday-Thursday. Fridays, the band hall closes immediately after school. Directors will be available after school to listen to benchmarks. Computers/iPads will be available to students both before and after school for completing SmartMusic assignments. At times, band hall hours may need to be adjusted. Any changes to band hall hours will be posted in the band hall to notify students who ride the bus.

Apps and Tools

We will never require students to purchase apps. Students who don't have access to devices, apps or online content can notify the directors and we will supply devices and access for classroom use. You can find details on how to access the apps and tools on the band website (www.dsbands.org/ms/apps-and-tools).

Moxtra

Moxtra is used by the students to upload videos for submission to the band directors for grading.

SmartMusic

SmartMusic is a software application which the students use both to practice benchmarks and record their results for some benchmarks. Students may sign up for a yearly subscription which they can use at home.



Communication

Clear lines of communication are integral to the success of our program. Parents are encouraged to check the band website regularly at www.dsbands.org/ms. Phone calls and emails are always welcome as well. See Contact Information section for phone numbers and email addresses for both directors.

CELLY

CELLY is a safe messaging system for teachers, students and parents. The DSMS Band uses CELLY to communicate and remind students and parents about assignments, events, rehearsals and concerts. CELLY can be used as a text messaging service, an app, or online. Please see the band website or visit the CELLY website for more information.

To sign up for text messages:

Dial 23559 in your text messaging system (this is the number you send the text to)

Send one of following messages, depending on what class or band your student is in:

CLASS and GRADE	MESSAGE TO SEND
6 th Grade Flutes and Bassoons in 1 st Period	@dsmsww
6 th Grade Saxophones, Oboes and Bassoons in 2 nd Period	@dsmsreeds
6 th Grade Clarinets	@dsms_clarinets
6 th Grade Trumpets and Horns	@dsmsbrass
6 th Grade Euphoniums and Trombones	@dsms_lowbrass
6 th Grade Tubas	@dsmstubas
6 th Grade Percussion	@sixthgradepercussion
7-8 th Grade Wind Ensemble	@windensemble
7-8 th Grade Symphonic Band	@symband
7-8 th Grade Concert Band	@dsmsconcertband

Next, follow the instructions received by creating a username and waiting for band director approval to join cell. Please choose a username that is your first and last names. If you would like to use the app or online services, please download the app or visit the website and create an account. Then, join the CELLY group needed above in the chart. If you have any issues, please notify a band director.

REMEMBER: Please choose a username that is your first and last names

Calendar of Performances/Rehearsals

Please refer to the calendar on the MS Band website for all rehearsals and performances (www.dsbands.org/ms/calendar). Major events for all bands include a Fall Concert, Spring Concert, Schlitterbahn contest and trip, and the Solo and Ensemble Contest. The Concert Band, Symphonic Band, and Wind Ensemble will also participate at a home football game with the High School Marching Band. The Schlitterbahn event includes a contest and sight reading, then students spend the afternoon at Schlitterbahn. The Solo and Ensemble Contest is held on a week night in the Middle School, and all students are required to perform a solo.

MARK YOUR CALENDARS NOW! Emergencies do arise, but most conflicts can be avoided.



Attendance at Rehearsals and Public Performances

Every member is important to the overall success of a performing band. Consequently, every member is required to attend every performance and rehearsal made by the band organization. Each member of the band depends on each other to attend these performances. One of the primary purposes of a band program is the preparation for and participation in public performances. Students should report to the designated place with enough time to spare to assemble their instrument and equipment, and be ready to play at the assigned time. All rehearsal regulations are in effect during public performances, as well as all regulations stated in the Dripping Springs Middle School DMP and SCC.

Performance dates can be found on the Middle School band website (www.dsbands.org/ms). Students are expected to attend all of these events during the course of the school year. Specific information regarding these events will be given to the student prior to the performance. An excused absence from a public performance will be granted in the case of genuine emergency only. This includes a serious illness of the student or a death in the family. Whenever possible, a director should receive notice of an absence before the event occurs. If it is not possible to notify a director before an event, the director must have a written account of the incident signed by a parent or doctor within one week of the absence in order for it to be considered excused. If the student has an excused absence from a performance, an alternate assignment will be needed to make up the grade. An engagement, family trip, etc., does **not** justify an excused absence. **Non-school sponsored** activities, teams, organizations, and student jobs must not conflict in any way with the practice/ performance schedule of the band. An unexcused absence from an event will result in the student receiving a zero for the performance missed. Students who miss more than one performance a year will not be eligible to attend the Spring Trip.

Individual Public Performance

The TEKS (Texas Essential Knowledge and Skills) requires all instrumental music students to perform both individually and in groups. The group performance requirement is met through concerts and small ensembles. In order for students to fulfill an individual performance requirement, all DSMS band students will perform a solo at our annual Solo and Ensemble Contest. The Solo and Ensemble Contest is held on a weekday evening at the DSMS. Students who miss the solo and ensemble contest for any reason will perform their music for a band class and/or judge within three days of the contest date.

Grades/Benchmarks

Band students will receive grades each three weeks.

Success and achievement can be accomplished only through diligent outside of school practice. Practice needs vary by student, but a minimum of three hours per week of individual practice is required with emphasis on results.

Benchmark Sheet

Each six weeks the students will complete the skills listed on the Benchmark Sheet, these benchmarks represent all skills the student must demonstrate for that time period. Each benchmark represents a formative grade. Students will be given a copy of Benchmark Sheets and may download a copy of the Benchmark Sheet to their Moxtra binder at the start of each six weeks. As the student completes a benchmark either in person, through the SmartMusic Software, or through video, a director initials student Benchmark Sheets and will post a grade in Skyward for the completed task. A playing exam may be given on any music assigned. Students are responsible for staying current on the benchmarks. All students must complete every benchmark on time, or will be moved to a non-performing group to receive extra assistance in achieving them.



Grading System

Formative Grades include but are not limited to:

- In-Class Assignments
- Homework Assignments
- Quizzes (written and playing)
- Practice Logs
- Benchmarks

Summative Grades include but are not limited to:

- Major Performances
- SmartMusic Tests
- Sectional Performance
- All Contests
- Solo and Ensemble Contest
- Playing tests
- Projects

Benchmarks can have unlimited attempts but must be achieved at a very high level to complete.

Benchmarks are graded: 100 = complete at a very high level by the due date
 70 = complete at a very high level but past the due date
 0 = not completed

Tests can only be attempted once and are graded on a traditional 0-100 point scale. Tests follow school policy with regard to allowed time allotted for students who failed the first attempt or were absent when the test was due.

Grading Calculation

Six weeks averages will be determined by the following system:

- Formative grades constitute 30% of the six weeks average.
- Summative Grades constitute 70% of the six weeks average.

As with all classes at DSMS, a minimum numerical average of 70 is required to pass the class for the year.

Campus Late Work Policy

Formative: Students have a two day window to turn in late work for a maximum grade of 70. After the two day window, the grade will be a zero.

Summative: Students have a one day window to turn in late work for a maximum grade of 70. After the one day window, the grade will be a zero.

Campus Make Up Policy

Formative: Students have no opportunity to make up this work.

Summative Quizzes/Tests: Students have the opportunity to correct and retest for a grade of 70.

Projects, Benchmarks, Final Exams: Students have no opportunity to correct for a grade.

Interim Reports

All students will receive an Interim report at the end of the third week and six-week grading period.



Eligibility

Most of the work that our students do is either curricular or co-curricular and not subject to eligibility. Curricular and co-curricular activities are free concerts, sectionals, and concert rehearsals.

Students who participate in extracurricular activities must meet T.E.A (Texas Education Association) and U.I.L (University Interscholastic League) eligibility requirements. Students who fail any single class at the end of a six-week period, or the end of the first six week period will become INELIGIBLE seven days later. Ineligible students do not regain eligibility immediately. They must wait seven calendar days after the end of the grading period. Students may regain eligibility seven calendar days after the end of the three-week grade evaluation period provided the principal and teachers have determined that the student is passing ALL courses. Semester grades are never used for eligibility. Activities that are classified as extracurricular for which TEA, UIL, and DSISD eligibility requirements apply include:

1. Any event for which an admission is charged.
2. Any event that is inter-school competitive.
3. Any event where ratings are awarded.

Should a band student become ineligible for an extracurricular function, he or she will still be eligible for curricular and co-curricular functions. Ineligible students will be given alternate assignments during contest preparation time. If a student becomes academically ineligible to attend a specific performance or rehearsal, an alternate assignment will be given to the student. Students who have chronic eligibility problems will be assigned to a non-performing class where performances will not be affected.

Trip Performance

Students must be current on all benchmarks by 4:15 pm the day before all scheduled trips in order to participate. They must also meet eligibility requirements as stated below. Students who have paid and are not allowed to attend due to benchmarks and/or eligibility issues will not receive a refund. Students who have been referred by district personnel to In School Suspension or District AEP will lose eligibility to attend any scheduled trip performances during the same semester that the consequence was assigned. Students who have missed more than one performance throughout the year will not be eligible.

Use of School-Owned Instruments

A limited number of the more expensive instruments are owned by DSISD for the purpose of balancing the instrumentation district wide and maintaining performing bands at every level. There is a yearly maintenance fee of \$75 for each student playing a school-owned instrument. This fee covers cleaning and minor repair of the instrument on a regular basis.

A checkout form will be sent home for parent/guardian signature each Fall acknowledging that they take full responsibility for the instrument. It is the responsibility of the student /parent to check over the instrument and understand that the instrument must be returned in the same condition at the end of the year. If repairs are necessary during the year, it is the responsibility of the student and parent to deliver the instrument to a repair facility as instructed by the band director. Repair of damages determined by a director not to be normal wear and tear are the financial responsibility of the student.

PLEASE NOTE: If, in the opinion of a DSISD director, a school-owned instrument is not being properly maintained or cared for at any time of the school year, it is the director's prerogative to remove the instrument from the student's care.



Instrument Care

All students should keep their instrument in good condition at all times. Keep it clean inside and out; valves and slides working; mouthpiece clean; keys and wood oiled; clarinets swabbed. **DO NOT LEAVE YOUR INSTRUMENT IN THE CAR!** Keep a supply of valve and slide oil, extra reeds, swab, and whatever else is necessary to maintain your instrument. Sticky valves, slides, and keys, should be dealt with before class begins.

Instrument Storage

All students may store their instrument in their instrument locker in the band hall during the school day. Students do have the ability to lock their instrument inside an instrument locker, but may only use combination locks that have been registered with the directors. Locks are owned by the school district. Any locks that are lost will require a \$5 replacement fee from the student. Instrument lockers are not to be used for storing books or other materials.

Private Lessons

For the past several years, the DSISD Band Program has offered private instruction from some of the finest musicians in the area. The parents and students who participate support the cost of the program. Lessons are offered during and after school on every weekday except Friday after school.

Private instructors will assist the students with the preparation of music for All-District and All-Region tryouts; Solo and Ensemble Contest, and occasional parts of the band performance music. Teachers will reinforce consistent fundamentals that will need to be practiced regularly for the greatest benefit. Parents should become informed about the lesson content, expectations of the teacher, and their child's rate of progress. Private Lessons are offered as enrichment, not remedial instruction. It is **HIGHLY** encouraged for the complete development of each student's potential as a performing musician. Private instruction is not required except for double reed students and student placement in band or their grades are not judged by participation in private lessons. There is a needs-based scholarship program available to a limited number of students. Information on this program will be sent to all students at the beginning of the year. You can register your child for private lessons through the band website at: www.dsbands.org/ms/lessons.

Student and Parent Responsibilities to the Private Teacher

1. Be fully prepared for each lesson
2. Bring a pencil, method books, and any other required materials.
3. Keep a written assignment for each lesson
4. Notify the private teacher 24 hours or more in advance in the event a lesson must be missed. Failure to do this will result in an unexcused absence and the lesson must still be paid for. Excused absences by the student or the teacher shall be rescheduled or the money credited or refunded.
5. The cost for each lesson is \$20 and is payable to the individual lesson teacher. Lesson should be paid for one month in advance.
6. A late payment means the teacher is not getting paid. Think about the problems you might have if your employer forgot to pay you on time!



Fundraising Information

Each year DSMS band students are asked to participate in one fundraiser. How can you help? The key to our success is 100% participation from students and families. Please make an effort to help in any way possible. Families can help by asking relatives, coworkers, and friends to participate as well.

DS Band Booster Information

The DS Tiger Band Boosters provides a considerable percentage of operating funds for our band program. It earns these funds through numerous fundraisers and operation of concessions at DSISD athletic events. Every band parent and band supporter is invited to join the Band Boosters. Directors recommend parents become involved in this organization. For more information or to become a band booster, please contact the current VP of Membership at membership@dsbandboosters.org or submit the membership form to your band director. The membership form can be found on the Band Booster site: www.dsbandboosters.org.

Also please check out the very active Band Booster Facebook page, Dripping Springs Tiger Band Boosters!

Booster fundraisers include HEB gift cards which you can use for groceries, and several times a year you get 11cents off of gasoline purchases using the gift card.

Volunteer Opportunities

The MS Band has many opportunities for parents to volunteer to assist with events. The Band Booster membership form gives you an option to sign up as a volunteer for different events, or you may contact the current Middle School Liaison at msliaison@dsbandboosters.org. To volunteer at any DSMS Band Event, in any role, you must be an approved Dripping Springs ISD Volunteer. The approval process is easy. Contact the MS front office for a volunteer form.

